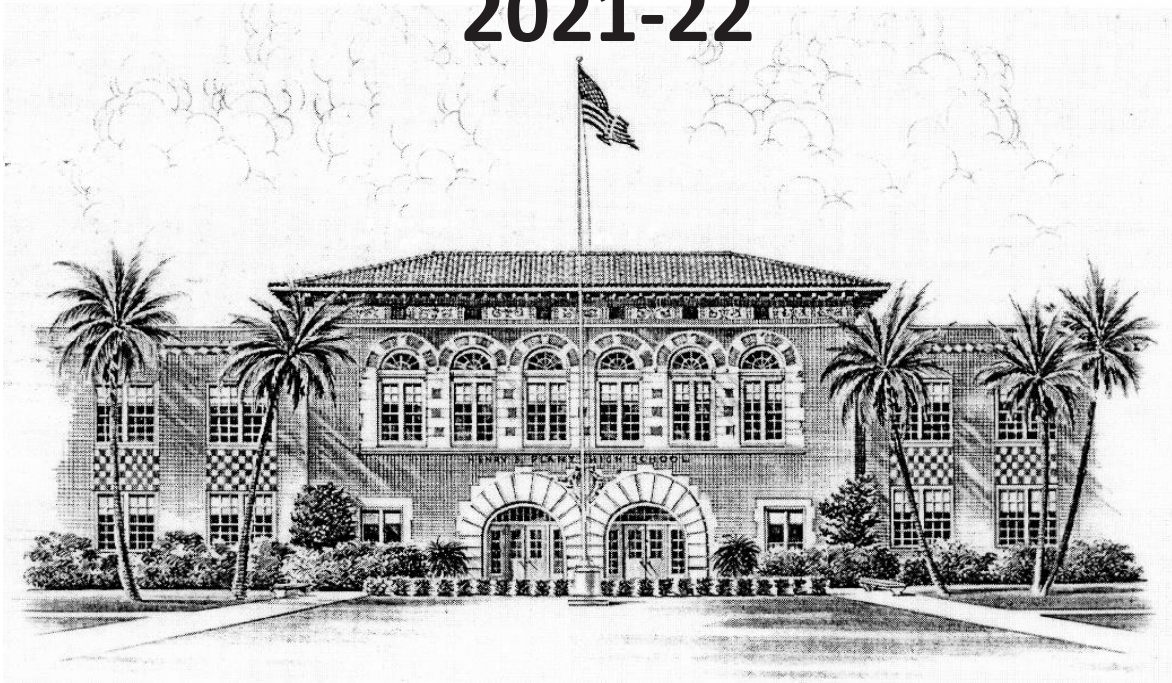


H. B. PLANT HIGH SCHOOL STUDENT HANDBOOK 2021-22



Established 1927

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The District Student Code of Conduct can be found on the District website at <http://www.sdhc.k12.fl.us/conduct>.

TABLE OF CONTENTS

GENERAL INFORMATION

PRINCIPAL’S GREETING	4
CODE OF ETHICS	4
ALMA MATER, MOTTO, FIGHT SONG, TRADITION	4
DELIVERIES OF SCHOOL PURCHASES	4
EMERGENCY PROCEDURES	4
FIRE AND TORNADO DRILL INSTRUCTIONS	4
ELEVATOR ACCESS	4
HALLWAYS	5
LOCKERS	5
LOST AND FOUND	5
LUNCH PROGRAM	5
MEDIA CENTER	5
PERSONAL DELIVERIES FOR STUDENTS	5
STUDENT PARKING	6
STUDENT TRANSPORTATION	6
SCHOOL COUNSELING DEPARTMENT	6
GET CONNECTED	6
BRIGHT FUTURES COMMUNITY SERVICE HOURS	6
BETA TUTORING	6
ACADEMIC RELATED INFORMATION	7-10
BAND	7
CHEATING/PLAGIARISM AND THE HONOR POLICY	7
CHORUS	8
DRIVER EDUCATION	8
MAKE UP WORK	8
PEP O’ PLANT	8
PHYSICAL EDUCATION (P.E.)	8
VOCATIONAL OCCUPATIONAL PROGRAMS	8
YEARBOOK STAFF	8
SEMESTER EXAMINATIONS and GRADE REPORTING	9-10
STUDENT AFFAIRS OFFICE	11-13
ABSENCES AND PREARRANGED ABSENCES	11
ATTENDANCE	11
ALCOHOLIC BEVERAGES, DRUGS, AND NARCOTICS	11
CLINIC	11
DETENTION	12
DRESS CODE	12
SATURDAY WORK DETAIL (SWD)	12
SCHOOL BUSINESS	12
SIGN IN – TARDY TO SCHOOL	12
SIGN OUT – EARLY DISMISSAL	13
STUDENT BEHAVIOR	13

TARDY POLICY AND PROCEDURES: REVISED	13
VISITORS TO PLANT HIGH SCHOOL	14
STUDENT ACTIVITIES	14
ACTIVITIES CALENDAR	14
SOCIAL FUNCTIONS	14
CONDUCT	14
STUDENT TRANSPORTATION: FIELD TRIPS, ETC.	14
CLUBS – List with Descriptions	15-22
INITIATIONS, HAZING, & ROASTS	15
CLUB FILE	15
INDUCTION CEREMONIES	15
MEETING SCHEDULE FOR CLUBS	15
OFFICERS AND MEMBERSHIP	15
TYPES OF CLUBS	15
HONOR CLUBS	15-18
INTEREST CLUBS	18-21
SERVICE CLUBS	22
CO-CURRICULAR CLUBS	22
OTHER ORGANIZATIONS	22-24
INSTRUCTIONAL SUPPORT PERSONNEL	25
WHERE TO GO AND WHOM TO SEE	26-27
HONOR CODE FOR ACADEMIC INTEGRITY	28
H.B. PLANT HIGH SCHOOL 2020-2021 Uniform Discipline Code	29-30

**H. B. PLANT HIGH SCHOOL
GENERAL INFORMATION**

PRINCIPAL'S GREETING

Welcome to H. B. Plant High School! It is our intention that we offer our students the best academic program possible, the most challenging opportunity for social and personal growth, and a host of situations that will provide all the opportunity to make friends and memorable lifelong experiences. We ask that every one of our students devote time, effort, and concern for continued improvement of Plant High School in every situation possible.

CODE OF ETHICS

Adopted by the faculty and Student Council as a way of life, not just meaningless words!

As an American and a student of H. B. Plant High School, I realize that anything pledged on my honor is to be held sacred. I will strive to uphold the honor of my God, my country, my school, and myself.

I pledge upon my honor that I will recognize my duties to my school and my community and will faithfully fulfill these duties to the best of my ability.

I pledge upon my honor that I will never willfully do any misdeed that will discredit my God, my country, my school, or myself. I make these vows upon my honor as a student of H. B. Plant High School.

ALMA MATER:

'Neath the pines of Palma Ceia
Near the bay's deep blue,
Stands our noble Alma Mater
Glorious to view
Gather now and lift your voices
Praise her to the sky.
Hail, to thee, our Alma Mater
Hail all hail Plant High!

MOTTO:



PANTHER'S FIGHT SONG:

On ye Panthers
On ye Panthers
Fight, Fight, Fight all night
Get the ball and beat that team
Touchdown sure this time!
Rah, Rah, Rah!
On ye Panthers
On ye Panthers
Fight right through that line
Panthers Fight, Fight, Fight and win tonight.

TRADITION:

School Colors: *GOLD & BLACK*

Newspaper: *PEP O' PLANT*

Mascot: *PANTHER*

Social Event of the Year: *PANTHERILLA (PROM)*

Yearbook: *THE PANTHER*

Night to Howl: *PANTHER PROWL*

DELIVERIES OF SCHOOL PURCHASES

No student may order any merchandise for a school organization to be delivered to his or her home. All purchases of any nature that are related to Plant High School must be delivered to the school (except when the goods need to be delivered to the site of a school function).

EMERGENCY PROCEDURES

The school and district provide plans for emergency actions. When such conditions exist, we require cooperation of both students and parents. We request not to use cell phones and/or to enter or leave campus. We ask for strict observance of all precautions. These precautions are for the safety of YOUR child.

FIRE AND TORNADO DRILL INSTRUCTIONS

1. The alarm signal is a series of rings on the bell, or an announcement via intercom.
2. Specific instructions will be given by the instructor to each class.
3. Directions will be posted prominently in each room.

ELEVATOR ACCESS

Student elevator use is restricted to those students/staff with a physical need including those using a wheelchair/crutches or a restrictive leg injury, etc. Elevators are located across the hall from rooms 124/225 in the main building and rooms 604/704 in the West Wing.

HALLWAYS

Students are to move from class to class in an orderly and quiet manner. To eliminate congestion in the halls, students are asked to move to their next class as quickly as possible. Avoid lingering at the doorways or stopping in the middle of the hallways. Before school students get a “grab n go” breakfast in the cafeteria and during the lunch periods students may gather on the picnic tables on the main patio, in the home bleachers at the football stadium, or in the cafeteria. Students are not to sit in the halls during this time, as it adds to hall congestion.

LOCKERS

Lockers will not be issued at this time. In an effort to aid social distancing in the hallways and to minimize contact with common surfaces, lockers will not be rented this year.

LOST AND FOUND

All articles found in the school area are to be turned in to the Student Affairs Office. Lost articles should be claimed immediately. Books left in unauthorized places such as halls, on top of lockers, restrooms, cafeteria, etc., will be returned to the appropriate teacher or department head.

LUNCH PROGRAM

In order to offer a relaxed atmosphere for our students during lunch, sandwiches and other finger foods may be taken to the gym picnic tables or the main patio. Students are to remove their own trays from tables in the cafeteria and place their garbage in a proper trash can. Student and teacher lunch times will be one of three periods, 4th, 5th OR 6th. Lunch is the duration of the assigned class period.

PHS observes a *closed-campus* for lunch, which means students are to remain *on campus*. We do not allow lunch drop-offs in the office or anywhere on campus. **Students should come to school with lunch or get lunch from the cafeteria. Students are also not allowed to sign-out or leave campus for lunch.** Students without a lunch may obtain a lunch on credit and pay for it the next day.

The lunchroom is run on a cash basis. Students who qualify for the Free/Reduced Lunch Program may apply online at the school district’s website at <http://www.sdhc.k12.fl.us/> and type “Go SNS” in the search bar OR pick up an application in the Student Affairs Office.

MEDIA CENTER

- The Media Center is open daily from 8:00 A.M. until 3:25 P.M.
- Internet access is available on all computers in the center. The Media Center website can be accessed at home. The web address is http://plant.mysdhc.org/Resources/Media_Center/Home%20Page. Links to research databases and much more information is available on the website.
- Up to four books at a time may be checked out for a period of two weeks and may be renewed.
- Lost books must be paid for or students will be added to the debt list.
- Copiers and printers are available at a cost of 10 cents per page to print.
- Media Center orientation is given in 9th grade English classes and other specific instruction is given when students or classes come in.

PERSONAL DELIVERIES FOR STUDENTS

In an effort to decrease interruptions into classrooms, please limit deliveries for students. **Students should come to school with lunch or get lunch from the cafeteria. Personal deliveries are discouraged and may be refused. Students should arrive to school prepared and with all necessary items.**

STUDENT PARKING

Parking applications are available to **SENIORS** and some **JUNIORS ONLY** at an annual cost of \$20. **Seniors** will be given first priority. Junior *Gold Card* holders will receive second priority, and junior *Black Card* holders will receive third priority. Due to limited parking, SOPHOMORES and FRESHMEN are not authorized to park on campus and may be subject to disciplinary action if they choose to do so. Parking hangtag should be used **ONLY** by the student to whom it was issued and in the **ONE** car for which it was issued. Misuse of a parking hangtag will cause student(s) to lose their parking privilege and be subject to other disciplinary action.

Please be reminded that off campus parking carries a risk of protest from residents as well as a security issue. Students should use caution when parking off campus. Parking fines can exceed \$30. Here is a list of common illegal parking seen in the area. Please avoid them.

- (1) Parked less than 10' from driveway
- (2) Parked in a no parking zone
- (3) Parked less than 15' from a fire hydrant
- (4) Parked less than 30' from a stop sign
- (5) Parked less than 20' from a crosswalk
- (6) Parked over 12" from curb
- (7) Parked facing traffic
- (8) Parked across from driveway (if road is less than 25' wide)

Notice: Vehicles on the property of Plant High School are subject to search by school officials. Disciplinary action will be taken for illegal possession of weapons, alcoholic beverages, drugs, and/or narcotics on the school grounds, surrounding the school grounds or at any school function. **NEW '20-'21: Student drivers will be entering and exiting at the Dale Mabry gate (open from 6:30am-8:45am and 3:15pm-4:00pm). If students arrive to school in between these times, the gate will be locked and they need to proceed to the gate off Himes Ave to be buzzed in by school staff by showing their parking tag.**

STUDENT TRANSPORTATION

District school bus schedules are available online at <http://webquery.sdhc.k12.fl.us/> and in the Student Affairs Office.

Parents bringing students to school should not enter the Teachers' Parking Lots. **Student "Drop-off" is on Himes Avenue in the front of the school. Buses will be dropping off and picking up on the Driver Education driving range from the north side of the school campus through the Sterling Avenue gate off of San Miguel Street.**

SCHOOL COUNSELING DEPARTMENT

Plant High School has five school counselors to meet the needs of students, as well as a college and career counselor. The counseling department focuses on the development of the whole student providing personal-social, academic, and college and career counseling. Support is provided for students through individual counseling and groups. We encourage students to establish a rapport with counselors and take advantage of the support we provide.

GET CONNECTED

Visit our website at <http://planthighguidance.weebly.com> to download Bright Futures Community Service Forms and to have quick and easy access to resources and important information. Students who wish to meet with a counselor can visit the guidance office before and after school or during your lunch without need of a pass.

BRIGHT FUTURES COMMUNITY SERVICE HOURS

In order for community service hours to count for the Bright Futures Scholarship, students must complete a Community Service Proposal & Hours Log and submit it to school for documentation. The two forms can be printed from our website. **Pre-approval is not required as long as service meets the guidelines.** Students can perform service activities throughout summer and submit forms to the Plant Guidance Office starting in September. Students should keep copies of all documentation submitted to the school for official recording. Visit our website to learn about volunteer opportunities.

BETA TUTORING

Get off to the right start with your classes! Get an early start with tutoring through our Beta Honors club. This peer tutoring program is offered to students through the guidance office and is for all subjects. To find information about Beta Tutoring Session days, times and locations, visit our website <http://planthighguidance.weebly.com> during the school year.

ACADEMIC RELATED INFORMATION

BAND

Band is a daily class that offers a performing arts credit for all students and honors credit for juniors and seniors. Band is divided up into various ability levels and only an audition is required for the advanced Wind Ensemble, Jazz Band, and Drumline. Marching Band is highly encouraged, but not required. Other forms of participation include Stands Only and Non-Marcher. The band performs 3-4 concerts a year, participates at football games and local parades, and supports the total school spirit throughout the year. Students from the band program may enter into extra opportunities such as the All-State and All-County Music Festival, and various honor bands held at universities across the state. The school has certain basic instruments to loan for a small rental fee. Students are expected to supply any necessary equipment to maintain his/her instrument throughout the year. More information about the band program can be found at, www.plantband.com or by talking with the Band Director, Mr. Dell.

CHEATING/PLAGIARISM AND THE HONOR POLICY

PHS Academic Honesty Policy - As a Plant High student, you are expected to understand and abide by the universally accepted view of academic honesty. **All academic work (including but not limited to homework, quizzes, labs, reports, essays, tests, exams, etc.) must represent your own authentic efforts and abilities.** Be sure to understand and comply with the policies of your teachers; it is your responsibility to ask for explanation. Academic dishonesty takes many forms; therefore, it is impossible to list every example. The following information will help you understand some examples of academic dishonesty, but *when in doubt, you are responsible for seeking clarification.*

CHEATING: giving or getting unauthorized help in an attempt to receive a higher grade. Some examples are:

- Giving or using unauthorized information, answers, or materials *before, during, or after* an assessment of any kind
- Discussing an assessment with *or in the presence of* another student that has not yet taken it
- Communicating information or answers in any way during an assessment
- Taking, copying, photographing, using or giving an assessment document (in part or whole) without teacher permission
- Selling, buying, providing, or gaining access to a previously given assessment document
- Claiming to have read a written work when, instead, having watched the movie, read summary notes, or taken some other “shortcut”
- Buying or downloading an assignment and turning it in as your own
- Submitting as new, a paper or project you or someone else previously submitted

INAPPROPRIATE COLLABORATION: copying or sharing assignments (in part or whole), unless given specific teacher permission to collaborate. Some examples are:

- Providing assessments or assignments to be copied by another student, or copying another student’s work
- Allowing someone else to do your work, or doing work for another student

PLAGIARISM: using someone else’s words or ideas and claiming them as your own. Examples include, but are not limited to:

- “Cutting and pasting” portions of another’s work without proper citation
- Switching a few words from another’s work without proper citation
- Using an author’s ideas, style or language without proper citation
- Submitting written work that is identical or significantly similar to another student’s

CONSEQUENCES OF ACADEMIC DISHONESTY (be it intentional or not) are determined by the seriousness of the immediate violation as well as your student record of previous violations. Consequences may include but are not limited to:

- Referral to the PHS Honor Council for a confidential peer conference
- Receiving a zero on the assignment or assessment
- Referral to Administration for disciplinary action
- Loss of school privileges (parking decals, incentive cards, leadership positions, etc.)
- Suspension or loss of membership in honor societies

CHORUS

The choral program offers one full performing arts credit per year and is open to all those interested in singing. The choral program provides opportunities for participation in annual Fall, Winter and Spring concerts, Madrigal Dinners, Rick's Café, district choral and solo music performance assessment, all-county and all-state honor choirs, as well as anthem singing and additional performances for campus events and throughout our community.

DRIVER EDUCATION

This course is offered to both drivers and non-drivers. It consists of a detailed study of traffic laws and safety in driving and an average of six hours of actual driving time in new, automatic-gear cars. Students must comply with all state laws regarding school attendance and drug-alcohol education necessary to receive a restricted driver's license. There is a nominal charge for this course.

MAKE UP WORK

An excused absence allows the student the opportunity to make up missed work. The student should, within the three-day period after the student's return, arrange a mutually agreed upon make-up time frame with his or her teachers. Know and follow any make-up policy communicated to you by any teacher.

It is advisable, when a student knows he or she will be absent for an excused reason and/or for school business, to seek missed work prior to the absences. Make-up work is solely the student's responsibility.

PEP O' PLANT

The school newspaper, *Pep O' Plant* and online website <https://phsnews.com/>, serve as a written picture of high school life and thoughts. Students accept responsibility for completing writing, photography/videography, and/or design assignments, meeting deadlines, and selling advertisements. Students acquire an understanding of the rigors of research, first-hand observation, and dealing with others in a professional manner.

Students are admitted into the program based on successful completion of an application, work sample, and favorable recommendations from former teachers and/or adviser invitation.

PHYSICAL EDUCATION (P.E.)

Students participating in physical education must meet the following requirements:

- Students are required to purchase a P.E. uniform for \$16.00 (a shirt and shorts) and wear the proper footwear.
- If the student's physical condition necessitates limited participation for more than three days, it is recommended that a letter from a physician be cleared through the Student Affairs Office.
- Physical education is an activity course. Therefore, lack of participation affects a student's grade. Days of non-participation should be held to a minimum.
- Lockers for storing student clothing will be mandatory for all students. (Sharing lockers is not allowed.)
- Dressing out for class is required on all activity days. If a student is excused from active participation due to illness or injury on game day, he or she is expected to dress out and remain with his or her class.
- Each time a student fails to dress out, points will be deducted from his or her participation grade.
- Dressing out is wearing the Plant P.E. shorts and shirt and athletic shoes. No credit is given for a partial outfit.

VOCATIONAL OCCUPATIONAL PROGRAMS

These programs consist of designated courses designed to prepare students to enter the specific occupational work area, or to continue advanced training at either the college or vocational trade school level.

YEARBOOK STAFF

The Yearbook staff publishes the yearbook, *The Panther*. Yearbook Staff is an elective credit of the English department and grades are based on performance of class assignments.

In the spring, staff membership is opened to current freshman, sophomores and juniors. Selection is made based on teacher recommendations, testing of writing or photography ability, and interviews.

SEMESTER EXAMINATIONS and GRADE REPORTING

Each class receives a combination of three grades [2 quarter (9-weeks) grades and 1 exam*] for each course each semester. These are averaged together on a 4-point system to calculate the final semester grade which will be on the student's transcript.

* For second semester, however, several classes are exempt from semester exams including year-long AP courses, year-long Intensive Reading and any or all courses for ONLY those SENIORS who meet the requirements for exempting one or more exams. In these cases the two quarter grades are averaged.

HCPS Student Progression Plan, full text: <http://www.sdhc.k12.fl.us/docs/00/00/21/33/studentprogressionplan.pdf>

Following are the matrices to identify semester grades for classes with an exemption from the 2nd semester examination or that have an HCPS District exam, or an EOC (State, End of Course) exam.

Semester Grade Calculation for Courses with No Final Exam

Students must earn a minimum of two quality points to pass a semester course that does not require an exam. The student's semester grade will be calculated based on a combination of quarter grades and the quality points assigned.

Quarter grade	Quarter grade	No Semester exam-"H"	Final Grade
A	A	H	A
A	B	H	A
A	C	H	B
A	D	H	B
A	F	H	C
B	A	H	A
B	B	H	B
B	C	H	B
B	D	H	C
B	F	H	C
C	A	H	B
C	B	H	B
C	C	H	C
C	D	H	C
C	F	H	D
D	A	H	B
D	B	H	C
D	C	H	C
D	D	H	D
D	F	H	F
F	A	H	C
F	B	H	C
F	C	H	D
F	D	H	F
F	F	H	F

Semester Grade Calculation for Courses with a Final Exam or EOC

A final semester grade is calculated by a combination of two quarter grades and a district, scaled semester exam. To pass a subject and be awarded credit, a student must earn three quality points per semester and a passing grade on at least two of the three grades awarded.

Final Semester Grade Calculations with Exam Weighted 25%		
Quarter Grade Combinations	Exam Grade (25%)	Final Grade
A, A	A, B, C	A
A, A	D, F	B
A, B	A	A
A, B	B, C, D, F	B
A, C	A, B, C, D	B
A, C	F	C
A, D	A, B	B
A, D	C, D, F	C
A, F	A	B
A, F	B, C, D	C
A, F	F	F
B, B	A, B, C, D	B
B, B	F	C
B, C	A, B	B
B, C	C, D, F	C
B, D	A	B
B, D	B, C, D, F	C
B, F	A, B, C	C
B, F	D	D
B, F	F	F
C, C	A	B
C, C	B, C, D, F	C
C, D	A, B, C	C
C, D	D, F	D
C, F	A, B	C
C, F	C, D	D
C, F	F	F
D, D	A, B	C
D, D	C, D	D
D, D	F	F
D, F	A, B, C	D
D, F	D, F	F
F, F	A, B, C, D, F	F

Final Semester Grade Calculations with Exams Weighted 30%		
Quarter Grade Combinations	Exams/EOCs (30%)*Applied Both Semesters	Final Grade
A, A	A, B	A
A, A	C, D, F	B
A, B	A	A
A, B	B, C, D	B
A, B	F	C
A, C	A, B, C	B
A, C	D, F	C
A, D	A, B	B
A, D	C, D, F	C
A, F	A	B
A, F	B, C, D	C
A, F	F	F
B, B	A, B, C	B
B, B	D, F	C
B, C	A, B	B
B, C	C, D, F	C
B, D	A	B
B, D	B, C, D	C
B, D	F	D
B, F	A, B, C	C
B, F	D	D
B, F	F	F
C, C	A	B
C, C	B, C, D	C
C, C	F	D
C, D	A, B, C	C
C, D	D, F	D
C, F	A, B	C
C, F	C, D	D
C, F	F	F
D, D	A, B	C
D, D	C, D	D
D, D	F	F
D, F	A	C
D, F	B, C	D
D, F	D, F	F
F, F	A, B, C, D, F	F

STUDENT AFFAIRS OFFICE

ABSENCES

To report a student's absence as excused, a parent must explain the reason either in person or by telephone at 813-272-3033 on the day of the absence but no later than three (3) business days after or the absence will remain unexcused.

A student must be in class at least one-half of the period to be counted present. A student absent for more than one-half of a period will count as an absence in that class.

NOTE: To maintain consistency with district and state attendance guidelines, absences will not be changed after the three business-day grace period.

ABSENCES - PREARRANGED

When a student requests permission for an absence from school, a phone call from the parent requesting this permission must be approved in the Student Affairs Office. A three-day (earlier if possible) advanced notice is required prior to the absence.

A Prearranged Absence form will be given to the student if the student will be absent for an extended period of time. The student must have the form signed by their teachers whose classes will be missed and the form must be returned prior to the absence to a secretary in the Student Affairs Office.

ATTENDANCE

Contact with parent is necessary to establish the reason for all absences, but the Student Affairs Office has final authority as to whether or not the absence is to be considered excused. Securing class assignments from teachers is possible if (1) the student will be out five days or more, and (2) if the request is made by the parent through the Student Affairs Office and permits the teachers involved to have at least 24 hours advanced notice.

A student must be in class at least one-half of the period to be counted present. A student absent for more than one-half of a period will count as an absence.

Full Text HCPS District Student Attendance Policy: <http://www.sdhc.k12.fl.us/policymanual/detail/220>

ALCOHOLIC BEVERAGES, DRUGS, AND NARCOTICS

The Board recognizes that the misuse of drugs is a serious problem with legal, physical, and social implications for the whole school community.

As the educational institution of this community, the schools should strive to prevent drug abuse and help drug abusers by educational rather than punitive means.

For purposes of this policy, "drugs" shall mean:

- A. All dangerous controlled substances as so designated and prohibited by Florida statute
- B. All chemicals which release toxic vapors
- C. All alcoholic beverages
- D. Any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy
- E. Anabolic steroids
- F. Any substance that is a "look-alike" to any noted in A-E

The Board prohibits the use, possession, concealment, or distribution of any drug or any drug-related paraphernalia as the term is defined by law, or the misuse of a product containing a substance that can provide an intoxicating or mood-altering effect on school grounds, on school vehicles, and at any school-sponsored event.

The Board further establishes a drug-free zone within 1000 feet of any facility used by the District for educational purposes.

HCPS Full Text: <http://www.sdhc.k12.fl.us/policymanual/detail/255>

CLINIC

Students too ill to remain in class must obtain a HALL PASS from their teacher to report to the clinic. Students who remain in the clinic and miss an entire class period will be marked absent for that class.

Parents or guardians will be contacted and the determination made whether the student will go home or return to class.

Students returning to class will be given an admit indicating the time spent in the clinic. Please Note: After 3:00 pm, the clinic will be open for emergencies ONLY.

DETENTION

Detention instituted as one of the disciplinary actions taken in most cases prior to a student's suspension. Students are supervised by a teacher and/or an administrator and are required to do school work while in detention.

Detention periods are:

- Lunch Detention is held Monday- Friday in Room 016. Student must arrive within 5 minutes of the start of his/her lunch.
- After School Detention held on Tuesday through Thursday for an hour from 3:35 pm until 4:35 pm.
 - As an alternative to after school, TWO (2) 30 minute Morning Detentions can be served and are held on Monday through Friday from 7:50 A.M. to 8:20 A.M. in room 223.

Non-compliance with any assigned detention will result in Saturday Work Detail.

DRESS CODE

- Shoes shall be worn. Skate tennis shoes and bedroom slippers are unacceptable and not allowed.
- Clothing that exposes the entire shoulder, tube tops, spaghetti straps, or similar type of clothing may only be worn with a blouse or shirt. Clothing exposing the torso or the midriff, either front, back, or sides shall not be worn. Underwear shall not be visible.
- Clothing shall not expose the mid-chest area. Clothing not properly fastened or with tears that are indecent shall not be worn.
- Clothing traditionally designed as undergarments or sleepwear shall not be worn as outer garments. All pants and shorts shall be secured at the waist. Boys' shirts shall have sleeves. Mini-skirts, mini-dresses, and short shorts shall not be permitted. Hemlines shall be no shorter than fingertip length.
- Hair shall be clean and neatly groomed. Head coverings shall not be worn in the building unless required for religious observance or health-related reasons.
- Garments and/or jewelry that display or suggest sexual, vulgar, drug, gang, weapons, or alcohol-related wording or graphics, or that provoke or may tend to provoke violence or disruption in the school, shall not be worn. Wallet chains shall not be worn.

SATURDAY WORK DETAIL (SWD)

SWD is conducted on scheduled Saturdays during the school year. The SWD program is one of the disciplinary actions taken in most cases prior to a student's suspension. SWD occurs from 9:00 A.M. until noon, rain or shine. Students meet at Dads' Stadium, (visitor's side which is closest to the school). Students are to wear work-appropriate clothing for light yard work (raking, weeding, collecting garbage, etc.). Non-compliance with SWD will result in In-School Suspension (ISS).

SCHOOL BUSINESS

School Business for club/class field trips and the like will have paperwork to be processed and approved through the sponsoring teacher. This paperwork must be completed by students and the sponsor no less than three days prior to the activity.

School Business for college invitation, etc. must be pre-approved by the Principal. Provide documents to the Principal's secretary to begin the process. A maximum of two school days per year may be authorized for college invites. If approved, students have up to 3 business days upon his or her return to school to make arrangements for missed work. Know and follow any make-up work policy communicated to you by your teachers.

SIGN-IN – TARDY TO SCHOOL

Any student reporting late (tardy) to school at any time after first period begins **MUST** report to the Student Affairs Office IMMEDIATELY upon arrival to school and receive an admit to class. Failure to do so will be considered skipping class and subject to disciplinary action. Students are not permitted to go to the cafeteria, library, or any classroom without signing in first. Students are allowed to sign in EXCUSED late a maximum of five (5) times (either by parent call-in or parent walk-in) for each nine-week period. Any additional sign-ins will be considered unexcused unless the student signs in with a doctor's note. All parent calls to 813-272-3033 x230 regarding tardiness must be received no later than 8:00 A.M. the following day or the tardy will remain officially recorded as "unexcused."



SIGN-OUT – EARLY DISMISSAL

All students must sign out (early dismissal) in the Student Affairs Office prior to leaving campus during the school day.

Parental contact must be made prior to any sign out. Signing out more than five (5) times per quarter will require a doctor's note to be considered excused. It is REQUESTED that sign-outs during pep rallies and other school events be limited to emergencies. A current emergency card must be on file before a student will be permitted to sign-out. Names for emergency contacts are extremely important and strictly enforced.

NOTE: Students who leave campus without signing out are considered skipping class and subject to disciplinary actions.

Please Note: Signing-IN or OUT can affect 2nd semester Senior Exam Exemption status. This includes PEP-RALLY DAYS.

STUDENT BEHAVIOR

All PHS students are expected to behave in a manner that will reflect favorably on the school not only during school hours but also at any out-of-school activity connected with the school. This includes school functions, field trips, football and basketball games, etc. Behavior at any such activity will be considered as part of the student's record, and misbehavior will be dealt with by the Sponsor or an Assistant Principal for Student Affairs.

Severe disciplinary actions will be taken if any student is found smoking, drinking alcohol, in possession of alcoholic beverages, smoking paraphernalia, and/or ANY controlled substance at any school function. The student will be subject to losing the privilege of attending school functions, taking part in school activities including accepting or retaining membership in honor clubs, suspensions, and legal fines. When entering the BUILDING, hats and visors should be removed and voices lowered. The no hat policy applies to girls as well as boys.

An adult-type behavior should prevail. Students are not to run, wrestle, push, horseplay, or shove inside the building. Public display of affection in the hallways or in any area of the PHS campus will not be permitted. Public display of affection shall be defined as kissing or embracing and other related physical actions.

Profanity will not be tolerated on the PHS campus. Failure to observe this policy will result in suspension.

TARDY POLICY AND PROCEDURES

1. An unexcused tardy exists when a student is not in his or her assigned seat or station when the tardy bell begins to ring. Incidences of tardy are cumulative across class periods.
2. A student should make every effort to be in class on time; however, any student failing in this effort will be considered tardy and subject, therefore, to disciplinary action including suspension.
3. Excessive unexcused tardiness shall be considered willful disobedience and the student will be subject to disciplinary action.
 - A student accumulating **two (2)** unexcused tardies within a 9-weeks grading period will be assigned a warning from the **Assistant Principal**. The Assistant Principal will notify the student's parent(s) of tardy violation **via text message**.
 - **A student accumulating four (4) tardies within a 9-weeks grading period will be issued a Guidance Referral.**
 - A student accumulating **six (6)** unexcused tardies within a 9-weeks grading period will be referred to his/her Assistant Principal and will be assigned **lunch detention** and parent contacted.
 - A student accumulating **eight (8)** unexcused tardies within a 9-weeks grading period will be assigned **(2) morning detentions or one after school detention** and parent contacted.
 - A student accumulating **ten (10)** tardies within a 9-weeks grading period will be assigned **one (1) day of Saturday Work Detail** and parent contacted.
 - **A student accumulating twelve (12) tardies within a 9-weeks grading period will be considered willfully disobedient and assigned one (1) day of ISS** and parent contacted.
 - **A student accumulating fourteen (14) tardies within a 9-weeks grading period will be considered willfully disobedient and assigned two (2) days of ISS** and parent contacted.
4. Non-compliance with any of the assigned discipline will result in further consequences.
5. Excessive continued tardiness during each quarter of the school year, will be considered willful disobedience and consequences assigned at Administrator Discretion.

VISITORS TO PLANT HIGH SCHOOL

PHS students are not to arrange for friends or relatives from other schools or out-of-town to visit the school at any time. Any individual considered a non-student at PHS must obtain Main Office clearance and a Visitor's Pass prior to entering any part of the building. Any individual found on campus without a clearance from one of the Assistant Principals will be subject to arrest for trespassing.

STUDENT ACTIVITIES

The club program and extracurricular activities are a vital and educational part of our curriculum. Activities are organized at PHS to improve the school in general and the student body as a whole by offering to each student opportunities for exhibiting beneficial leadership and service.

ACTIVITIES CALENDAR

The Assistant Principal for Administration (APA) keeps an activities calendar. No social or miscellaneous event will be scheduled for **any club** within the school without first being approved by the APA.

Any social activity within the school will be held only when all necessary procedures have been cleared as stated under "Social Functions." Any school-sponsored trip approved by Florida High School Athletic Association (FHSAA) must have one adult chaperone for every ten students.

Prior to any club or function being organized at PHS, official permission must be given by the school administration. Parent permission forms must be completed and returned prior to the particular event. Medical information is required.

Transportation arrangements should be closely monitored and observed per School Board policy.

SOCIAL FUNCTIONS

PROCEDURES

- The organization president and sponsor will first confer with the Assistant Principal for Administration concerning the date.
- A checklist must be completed and filed with the Assistant Principal at least 10 days before the proposed date of function (Forms are available in the Assistant Principal's office).
- The services of the following must be secured: **A)** One police officer who will be paid the standard rate. Depending on the event, more than one police officer may be required. **B)** A custodian will be paid for his or her services in compliance with the prevalent rate as determined by Hillsborough County Policy.
- Arrangements for the use of cafeteria facilities will be made with the lunchroom manager by the sponsor only after having cleared the activity and date with the Assistant Principal. Details of these arrangements will be indicated on the proper forms.
- Failure to follow proper procedure may result in cancellation of an event.

CONDUCT

The following schedule will be observed as closing time for all evening activities in order to observe city curfew.

a. Friday and Saturday nights: 11:30 P.M.

b. All other nights: 9:30 P.M.

- Cars will park in the Driver Education Training area and student parking lot. Sitting in parked cars will be off-limits during a function.
- Manners and dress will be appropriate. Any student violating this requirement will be asked to leave. He or she may be denied the privilege of attending future social functions of PHS.
- Smoking and alcohol are not permitted.
- Students will remain in the immediate vicinity of the social function.
- Preparation and decoration must be accomplished outside of school hours.
- The building will be left clean and orderly after the function.
- The sponsor is responsible for closing the building.

STUDENT TRANSPORTATION: FIELD TRIPS, ETC.

Generally, students are not allowed to drive themselves or other students to or from school sponsored events. This is consistent with School Board policy. Some competitive events however, prevent bussing or adult-driven automobile transportation. If parents have reservations about such situations, family members should agree upon whether or not the child participates.

CLUBS

Clubs are a great way for students to get involved within the school. Plant High School offers a wide variety of clubs from which students may choose. Clubs are student based school organizations that exist with the guidance of a school sponsor. Students join clubs for many different reasons, leading to a very diverse group of individuals. Clubs are a major part of helping with the community organizations. Many organizations reach out to clubs for community service help. Joining a club is also a great way to make new friends. Each club has a specific set of requirements. Some of the requirements for the active clubs are:

INITIATIONS, HAZING, & ROASTS

There will be **NO** initiations, roasts, or hazing by clubs. Under no circumstances should a school organization be involved in any action or situation that endangers the mental or physical health or safety of a student for purposes of initiation or admission into or affiliation with any school-sanctioned organization. Hazing demoralizes a person and sets the wrong tone for the organization. No PHS organization may request students to dress or act in such a manner as to disturb the routine of the school day.

CLUB FILE

A folder containing the constitution, list of officers, proposed activities, and money-raising projects for the year for each club is to be on file with the sponsor. Any changes in club policies or functions must be promptly recorded in this folder.

INDUCTION CEREMONIES

Formal induction ceremonies of new club members will be scheduled with the Assistant Principal for Administration. Inductions of a roasting or hazing nature violate the policies of the school. All club inductions will be given only with the club sponsor present.

MEETING SCHEDULE FOR CLUBS

No club will meet, either at a home or at school, unless a sponsor is present. Clubs will meet according to a rotation schedule determined by an Assistant Principal. The schedule will be posted in the school calendar accessible to the club sponsor. Monthly meetings will take place during the appropriate announced period or as called by the sponsor and president.

OFFICERS AND MEMBERSHIP

Membership in any organization is voluntary. Thus, students taking part in the activities program at PHS assume responsibility associated with these organizations. Whenever meetings and duties conflict with academic work, the student involved is responsible for contacting the teacher before the time of the activity.

Accepting an officer's position in any organization is an honor but carries with it additional responsibilities. Any student who feels he or she cannot meet these responsibilities should decline this nomination. Any officer who fails to meet his or her responsibilities may be removed from that office.

A student may be a member of only one service club. Honor Club membership is earned and therefore not limited to only one club. Membership in interest clubs also demands time and effort; therefore, selection should be deliberate and limited.

TYPES OF CLUBS There are four main categories of clubs at PHS. These clubs include honor clubs, service clubs, interest clubs, and vocational clubs. Membership in the various clubs varies according to the type of club. Students and faculty members can organize new clubs to meet the needs and interests of the students with approval. Applications for new clubs must be made through the Assistant Principal assigned to oversee clubs and be approved by the Inter-Club Council (ICC).

Honor Club

Purpose: To bring together students who have achieved high standards of achievement.

Membership: Students must meet specific academic requirements and other criteria as outlined by the honor club.

Interest Club

Purpose: To give students an opportunity to supplement formal studies in an area of special interest.

Membership: Open to all students.

Service Club

Purpose: To be of service to the school and the community.

Membership: By application open to all students who maintain an unweighted GPA of 2.0 or higher.

Co-Curricular Club

Purpose: To be an integral part of vocational and technical education programs.

Membership: Students must be currently enrolled in a vocational or technical program of study.

HONOR CLUBS

Honor clubs recognize outstanding students in the areas of scholarship, athletics, and service to the school. Membership in these clubs is earned by those students who achieve the required academic or athletic standing set up by the constitution of the individual club and meet other prerequisites for membership.

Beta Honor Club

Beta Club is a national organization whose motto is "Let us lead by serving others." The primary qualification for this honor club is a minimum of a 3.8 cumulative unweighted GPA. Qualified tenth, eleventh, and twelfth graders will be invited to apply in the fall. All who complete the application and pay the dues will then be inducted in the latter part of the first semester. To maintain membership, students must have a cumulative unweighted GPA of 3.5 or higher, complete 3 hours of education related service a semester and no serious disciplinary infractions.

French Honor Society

All students who have taken three (3) semesters of French and have a minimum 3.5 GPA in French and an overall minimum 3.0 GPA are eligible for membership.

Gold and Black

The Order of the Gold and Black is Plant's oldest and most prestigious honor society, recognizing seniors and rising seniors who have contributed the most to their school during their time at Plant in the combined areas of Scholastic Achievement, School Involvement, Leadership, Athletics, and Service. There are two application windows - Spring of Junior year and Fall of Senior year. During each window, the twenty seniors (who complete applications) who rank the highest across all areas outlined above are tapped for induction.

International Honor Society for High School Theatre Students

Founded in 1929, is an honorary organization for high school theatre students located at more than 4,200 affiliated secondary schools across America, Canada, and abroad. The mission of ITS is to honor student achievement in the theatre arts. High school inductees are known as Thespians, and ITS is a division of the Educational Theatre Association (EdTA) - www.schooltheatre.org.

The Thespian troupe is a subset of the Plant High School theatre arts program. It is a separate student organization, and membership is earned. Any student may be a member of the Plant theatre program, but only students who have been officially inducted and registered with the EdTA are members of both the theatre program and the International Thespian Society. Only students who are active members of the PHS Theatre Department may apply for membership in the ITS. Students are accepted into the ITS annually at the Theatre Department Banquet, and pledges must meet the following minimum requirements in order to be inducted:

- Must be a member in good standing of the Plant High School Theatre Department
- Must be at least a current freshman with a minimum of 10 Thespian points (one (1) point equates to approximately two (2) hours of "work") and points are earned for myriad activities, which include, but are not limited to:
 - **Acting** (major role, minor role, walk-on, etc.)
 - **Production** (stage manager, lighting crew, costumer, musician, etc.)
 - **Directing** (student director, music director, choreographer, etc.)
 - **Writing** (play, radio script, TV script, etc.)
 - **Miscellaneous** (oral interpretation, participation in theatre festivals, advocacy events, officer positions, audience membership, etc.)

Members of the International Thespians are eligible to earn distinguished awards and scholarships through their membership and service to the troupe.

Mu Alpha Theta

Mu Alpha Theta is the National Math Honor Society. The chapter's goals are to recognize those students who distinguish themselves in the field of mathematics, and to develop further the interest of the student body in the mathematics.

The requirements for membership in Mu Alpha Theta are:

FALL INDUCTION:

ACTIVE MEMBER

- Six (6) semesters of college prep math courses plus present enrollment in a college prep math course.
- Teacher recommendation required.
- A minimum of 3.5 GPA in math courses

ASSOCIATE MEMBER —

- Four (4) semesters of college prep math courses plus present enrollment in a college prep math course.
- Teacher recommendation required.
- A minimum of 3.75 GPA in math courses.

National English Honor Society

The National English Honor Society (NEHS) is about students! Membership is an honor bestowed on students selected for their accomplishments in the field of English and in overall academic achievement. NEHS provides recognition for past achievement. NEHS is the organization for students who have experienced the power of literature, the pleasures of good writing, and the excitement of language studies.

- Be a current Junior or Senior
- Be currently enrolled in an AP English class
- Have a 3.5 un-weighted GPA in English
- Have a recommendation from an English or Social Studies teacher.
- \$20.00 by deadline or no membership.

National Honor Society

Membership in the National Honor Society is truly an honor bestowed upon a student. Membership is granted only to those students who demonstrate outstanding scholarship, character, leadership, and service. Once selected, members have the responsibility to continue to demonstrate these qualities.

MEMBERSHIP SELECTION:

Eligible Seniors will receive an invitation via Edsby message in early September and eligible Juniors and Sophomores will receive an invitation via Edsby message in early February. Invitations must be printed and then returned on or before the due date. No incomplete or late paperwork will be accepted.

To be eligible for membership the candidate must (1) be a member of the Sophomore, Junior or Senior class and have been in attendance at PHS for one semester, AND (2) have a cumulative **unweighted state** grade point average (GPA) of at least a 3.50, AND (3) have at least 50 service hours completed and documented with the Guidance Office by early August for the Seniors and prior to Winter Break for Juniors and Sophomores, AND (4) must be in good standing with the Student Affairs Office.

MEMBERSHIP DISMISSAL: Members who fall below the standards, shall be warned in writing by the chapter adviser and be given one semester to correct the deficiency. Members *who* are found to be in flagrant violation of school rules or have served an Out-of-School Suspension may be dismissed without warning.

Quill and Scroll International Honorary Society for High School Journalists

Recognizes student achievement in journalism and scholastic publications. Membership is available to students in their second year on a publication staff, with an A average in that class and a 3.0 unweighted overall GPA. Dues are a one-time fee of \$25.

Scholars II

An Honor Club sponsored by Administration that focuses on **INNOVATIVE** ways to close the **Achievement Gap(s)** here at Plant High School.

Requirements for Membership:

- Must have an un-weighted GPA of 3.0 or showing steady progress towards it. Report Card(s), EDSBY Account(s), Transcript(s) or Teacher Record(s) are acceptable forms of progress verification.
- Freshmen, Sophomores, Juniors and Seniors qualify.
- Must participate in at least one Extracurricular Activity while a member.
- Must be enrolled in at least two Honors/Gifted courses and at least one AP course.
- Must pay dues of \$25.00

- Attendance and participation in ALL Scholars II Initiatives is a requirement unless absence is approved by a Club Sponsor.

Science Honor Society

To be eligible for membership students must:

- have an overall minimum unweighted 3.5 GPA, and
- a minimum unweighted GPA in science courses of either 3.6 (12th grade) or 3.75 (10th and 11th grade), and
- enrollment in and/or passing of AP science courses, and
- academic integrity, and other requirements based on grade level. Please look for applications ASAP when school begins for specific requirements by grade level.

Students must (re)apply each school year.

Social Studies National Honor Society

For all junior and senior students who excel in the study of social sciences.

- Dues are \$20.00
- For juniors and seniors only. Must be currently enrolled in an Advanced Placement (AP) Social Studies course.
- Must have a cumulative ≥ 3.5 GPA from Social Studies courses, if a senior, must have taken an AP Social Studies course as a junior.
- Seniors must reapply even though they were accepted in their junior year.

Spanish National Honor Society

The H.B. Plant Spanish National Honor Society chapter is sponsored by the American Association of Teachers of Spanish and Portuguese, La Sociedad Honoraria Hispanica and La Florida Chapter. It honors outstanding students of Spanish, encourages their continued study of the Spanish language and fosters their interest in the culture and the Spanish language.

Dues are \$35.00 for new members and \$20 for returning members. Freshmen are excluded from membership.

Requirements:

- Minimum 2 years of Spanish
- Has a GPA of at least 3.5 in Spanish classes
- no grade lower than a B in Spanish classes
- Has an overall GPA of at least a 3.5

Benefits of membership:

- Community service involving the language and culture
- National Spanish Exam
- Scholarships
- Field trips
- Contests
- Publication in the Albricias magazine

TRI-M MUSIC HONOR SOCIETY

Honor society for secondary school music students. Provides a means of recognizing the efforts and achievements of music students who volunteer their time and share their musical talent with others. The goal of the Tri-M Music Honor Society is to foster greater interest in band, orchestra, and choral performance and to provide more opportunities for personal musical expression. Students are selected for membership in the honor society on the basis of musicianship, scholarship, character, leadership, and service to their school and community. The organization's high standards serve to challenge students to greater effort and achievement and to encourage them in the pursuit of excellence.

In 1983, the Tri-M Music Honor Society became a program of NAFME: The National Association for Music Education. NAFME, with more than 150,000 members, is the world's largest arts education organization and is dedicated to the advancement of music education at the national and local levels. NAFME's activities and resources have been largely responsible for the establishment of music education as a profession and the promotion and guidance of music study as an integral part of the school curriculum.

INTEREST CLUBS (NOTE: All of these do not necessarily function every year.)

Students may join any Interest Club they wish but consideration should be given to time constraints and other obligations.

Alliance of Plant Republicans (APR)

APR is a student interest club meeting to discuss the Conservative, Libertarian and Republican response to political and social issues of the day. We will discuss local, state, and national candidates and the platform stances espoused by these individuals. We will provide members with information regarding local events and volunteer opportunities for students to get involved with their favorite political candidates and the "hot button" issues current for Tampa Bay, Florida and the nation.

Art Honor Club

Provides members with "open studio" time in which they may complete artworks, pursue special projects, and assist in departmental exhibitions or events with the intent of nurturing an exciting visual arts culture and legacy at Plant High School. Requirements for membership: enrollment in an AP visual arts course and commitment to club responsibilities including attendance of club meetings. Parent permission slips must be signed, and students must have safe transportation home after meetings. Annual dues are \$10.00.

Astronomy Club

Have you ever seen the moons of Jupiter or mountains on the Moon? The Astronomy Club aims to stimulate an interest in high quality science and technology through an active involvement in astronomy. The club brings together students with similar interests in amateur astronomy for group discussions and observations. Club officers and volunteers will help host "star watch" events for our feeder schools and our club on certain nights of the school year.

Best Buddies

Open to all students who want to create one-to-one friendships with fellow students with/without intellectual and developmental disabilities (IDD). In this time of heightened social and emotional development that can be difficult even for teenagers without IDD, Best Buddies helps break through social barriers at an important time in a young person's life. Through their participation, people with IDD form meaningful connections with their peers, gain self-confidence and self-esteem, and share interests, experiences and activities that many other individuals enjoy. Throughout the year, Best Buddies hosts several events to raise funds and spread awareness about our mission. Best Buddies also encourages all members to participate in different initiatives on their campuses to further the social inclusion of people with IDD, like *Spread the Word to End the Word*. Club applications are online at <https://www.bestbuddiesonline.org/default.aspx> Membership Dues are \$25 and include a club shirt.

Branches International Student Club

If you are Military, International, new to Plant, or simply interested in other cultures, join Branches/Student2Student Club! The club provides opportunities to:

- Meet other International and Military students at PHS
- Share experiences of living/moving cross-culturally
- Help new students transition into PHS and/or Tampa
- Learn about fellow students' cultures and experiences
- Support each other – this is your place to ask questions about school, culture, travel and share cultural food!

Chess

Club Chai

Club Chai is an organization of people who want to learn about Jewish traditions and culture. We will also perform community service and discuss the ongoing crisis in the Middle East. Club dues are \$25.00, which includes a club T-shirt.

Dedicated Alliance of Democratic Students (DADS)

Allows students a safe place to express their political opinions. We maintain a connection with the democratic community of south Tampa which opens new political involvement opportunities for students. DADS also offers volunteering projects in which members can participate. Club dues are \$20.

Ecology Club

Open to all students who have an interest in environmental concerns. Students are involved at school and in the community doing beautification projects and clean-ups. The Ecology Club maintains the turtle pond. Dues are \$20.00.

Fellowship of Christian Athletes (FCA)

Fellowship of Christian Athletes is an interest club open to all students. During club meetings, students will hear the Christian message through student and guest speakers, musical presentations or participate in activities designed to encourage fellowship. FCA has been active at Plant High School for fifteen years and currently has over 250 members. September is the membership drive. Optional \$10.00 for t-shirt, in addition to member dues. T-shirts are ordered in September with no reorder.

Film Club

For any student who finds a benefit in viewing and discussing various films beyond plot. Films are viewed on the student's own time, but are discussed, in depth, at bi-weekly meetings.

First Priority

Clubs for Christian students to make friends, grow stronger in their faith, and to be encouraged by one another. Dues are \$20.00.

French Club

This club is for all students interested in French culture, especially French food. It is open to all who are presently enrolled in a French class, all who previously took French and all who have an interest in French culture. Annual dues are \$15.00.

Gay/Straight Alliance

This club promotes diversity awareness and fosters understanding among peers.

High Schoolers Against Cancer (HAC)

A service-based club, created by the American Cancer Society, designed to spread awareness and provide volunteers for our community. We ask that all of our members join our Relay For Life team. The only cost is the optional Club t-shirt to be worn at each event. From our evening learning about HPV to our all-nighter at Relay we are High Schoolers Against Cancer and we, together, can make a difference.

Ice Hockey Club

The H.B. Plant Ice Hockey Club is a forum for students interested in the game of ice hockey. Members of the club are not required to play hockey, only to participate in assisting in the operation of the ice hockey club. The club is open to all students in grades 9 thru 12. There are no other requirements.

Latin Club

The PHS Latin Club is an active member of both FJCL and NJCL. In order to become a member, a student either must be currently taking Latin or have completed two years of Latin. After three years of Latin, a student is eligible to become a member of the Latin Honor Society. An "A" average in Latin is necessary to become a member of the Honor Society.

Literary Club

The Literary Club involves students in both creative writing and artwork, and at the end of the year it publishes these in its student-produced *Literary Magazine*. The club also makes announcements regarding writing opportunities, such as scholarships and competitions.

Marine Science

Open to all students who share an interest in protecting the ocean. Members of the club plan and participate in activities which often include coastal clean ups, guest speakers, animal adoptions, fishing trips, conferences, and competitions. Club dues are \$20 and include your club T-shirt.

Panther Outdoorsmen Alliance (POA)

Open to all students interested in everything outdoors. This includes fishing, hunting, archery, camping, boating, hiking, etc.

Rowing/Crew Club

The PHS rowing club is an interest club that allows members to participate in the sport of rowing through a separate, non-profit organization called Plant High Rowing Association. PHRA hires coaches, organizes practices regattas, and collects fees to pay for the yearly cost. The Plant High Rowing Club and PHRA work together to introduce rowing to students and provide a strong community that fosters character, growth, and friendship. All PHS students welcomed. More info at www.planthighrowing.com

Sailing Club

The sailing club discusses racing techniques and strategies. Members will travel to participate in regattas all year long. Its purpose is to increase awareness in PHS students in the sport of sailing. The Davis Island Yacht club holds practices twice a week and on specially announced dates for competitions. Open to all grades. Dues are \$10.00

Special Olympics Unified Sports

Special Olympic athletes participate in team sports with partners to foster respect, dignity and advocacy for people with special needs. Sports include Cheer, Flag Football, Basketball, Bocce, Bowling and Soccer Teams.

Speech and Debate Club/Team

Venture into the world of speech and debate where you can learn to motivate and convince the most stalwart of your opponents (i.e. your parents) of the value of your needs. Weekly meetings are open to club members and provide the opportunity to compete on the Team. We are a member of the following leagues: National Forensic League (NFL), Florida Forensic League (FFL); National Catholic Forensic League (NCFL); and the local division of the NCFL in which we regularly compete, the Florida Gulf Coast Catholic Forensic League (FGCCFL).

STAND UP (Anti-Bullying)

Open to all students who wish to work towards eliminating bullying from our campus. Members work to raise awareness about the causes and effects of bullying and provide support to foster a caring culture so that all students and adults on our campus feel welcome and safe.

Student Advisory Committee (SAC)

SAC promotes diversity awareness via Unity Days and Brotherhood/Sisterhood Week. SAC supports Youth Council, events, sponsors, and Winter Wonderland. Students are accepted into this club based on specific criteria and maintaining a positive standing in the Student Affairs Office. Dues are \$20.00.

Students Against Destructive Decisions (SADD)

SADD is dedicated to addressing the issues of underage drinking, impaired driving, drug use, and other destructive decisions and killers of young people. Our mission is to provide students with the best prevention and intervention tools to deal with serious issues young adults face. SADD promotes and supports students' efforts to develop and maintain responsible decision-making. Membership is open to all interested students. Dues: \$20.00 per school year.

Tech Club

Tech club focuses on computers, programming, electronics and robotics. Members will compete in various robotics competitions around Hillsborough County. Dues are \$20 and allow access to the school's 3D printer and robotics resources.

Water Polo Club

The first high school water polo team in Tampa Bay. We teach team work, technical skills, and fitness. Water Polo is a sport you can play in college and for the rest of your life. Be part of something new and growing. Everyone is welcome to tryout. Our season starts in January.

World Health and Treatment (WHAT)

Why Define Us

Youth in Government

This program offers students an opportunity to participate in a mock legislative session. It hopes that knowledge gained from this experience will motivate some to enter politics, or government service. The goal is to make all more interested, involved, and more effective citizens.

Students are expected to take positions on issues, which are eventually formulated into bills, which are to be debated by

youth from all regions of the state in the House and Senate chambers of the Florida Capital. Youth assume the roles of presiding officers as well as those of support officials. In addition, students can be lobbyist, participate in the Supreme Court program or the Press Corp.

SERVICE CLUBS

The purpose is to promote service to the school and Community, while developing leadership and group cooperation. Membership is open to all students qualifying under these requirements:

- Both the student applicant and his or her parent/guardian must sign the application.
- Satisfactory conduct record in the Student Affairs Office. In addition, each interested student must, during the designated time
 - a. Secure an “Application for Service Club Membership” from the Assistant Principal’s office.
 - b. Complete all parts of the application.
 - c. Return the application by the designated date.
 - d. GPA of 2.0 for each semester, membership is open to sophomore, juniors, and seniors in the fall. Membership is open to freshman in the spring of each year.

Each application is reviewed according to the minimum eligibility requirements previously listed. A computer draft is conducted by the APA and club sponsors are notified. A fair draft is then conducted by the club presidents, sponsors, assistant principals, and service club coordinators.

Clubs will tap inductees on a designated date during homeroom. Any applicant who chooses to decline membership in to the club is not eligible to join a service club for the remainder of his or her high school career. All members are subject to the constitution and rules of the organization.

Anchor	Girls’ Service Club	La Sertoa	Girls’ Service Club
Delphi	Boys’ Service Club	Sertoma	Boys’ Service Club
Key	Boys’ Service Club	Zeta	Girls’ Service Club
Kiwi	Girls’ Service Club		

(NOTE: This list is subject to additions and deletions)

CO-CURRICULAR CLUBS

Distributive Education Clubs of America (DECA)

The mission of DECA is to enhance the co-curricular education of students with interest in marketing, management, and entrepreneurship. DECA helps students to develop skills and competence for marketing careers, to build self-esteem, to experience leadership and to practice community service.

Future Business Leaders of America (FBLA)

A non-profit, local, district, state, regional, and national organization for all middle and high school students participating in business and business-related programs. A student can be a member as long as he/she is currently taking a business class or has taken a class in the past at Plant High School.

Reasons to join

- Serve the community.
- Meet interesting people.
- FBLA is the largest vocational student organization in Florida.
- Students learn about the choices of business occupations.
- Members compete against other students in business events.
- It is all about pride and leadership at your school.
- Members attend leadership conferences.
- Looks great on your college application and/or resume.
- It is the professional organization for business students.

OTHER ORGANIZATIONS

AWARDS, HONORS, ELECTIONS & MISCELLANEOUS

Students being recognized as Honor awards represent PHS and are expected to be attired in an appropriate manner. This includes any pictures that are submitted as part of this recognition and would entail dress to include “jacket and tie” attire for the young men and suitable “dress” attire for the girls. Dinners and ceremonial events held as part of this recognition are included in this expectation for proper dress.

Early admission seniors are not eligible for Salutatorian or Valedictorian recognition. They are, however, eligible for recognition as Honor graduates.

BOYS' STATE and GIRLS' STATE

Boys' and Girls' State is a practical application of Americanism and good citizenship. The entire program is an attempt to teach the youth of America a love of God and Country. Its purpose is to provide citizenship training for boys and girls of high school age in as many localities as possible; to inform them about the duties and privileges of American citizenship in order that they may understand the functioning of their government; and to help them grasp the meaning of the responsibilities which they must assume when they become adults.

To be fully eligible to participate, candidates must be citizens of the United States. Candidates also must be single, a member of the Junior Class, and must not have participated in a previous session.

Each spring each faculty member is asked to nominate a limited number of students. The nominations are based on leadership, physical fitness, character, courage, honesty, and scholarship. A ballot composed of all students receiving more than one nomination is presented to the faculty for vote. The boys and girls receiving the most votes are selected to attend.

CLASS OFFICER

A class sponsor for each class will be appointed by administration. Classes will elect the following officers: President, Vice President, Secretary & Treasurer. Elections are supervised by the Student Council and held in the following manner. Anyone who wishes to run for an office should complete the appropriate application. Ballots are prepared by the Student Council. Students will vote for officers for their class only.

CLASS OFFICERS QUALIFICATIONS AND REQUIREMENTS: Prerequisites:

- Have an unweighted GPA of 3.0 or better.
- Have not had any disciplinary action during current school year. Incoming freshmen will have their eighth grade year checked for this prerequisite.
- Must maintain good attendance.
- Must receive positive responses from current teachers, coaches, and sponsors of clubs.
- Work in harmony with the other officers as well as the sponsor. Failure to do so will result in disciplinary probation for the next nine-week period.

EXECUTIVE BOARD

The Executive Board position will consist mostly of planning and implementing events around campus and the community. This leadership position will be dedicated to learning the traits of leaders and becoming role models within the school and the community. As leaders of PHS, elected members are expected to act in a mature and responsible manner at Plant High School as well as in the community.

REQUIREMENTS:

- be a current Junior or Senior
- have a GPA of 3.0 or above
- have a good conduct & attendance record
- enroll in the leadership skills class

GOLDEN PANTHER AWARD

An outstanding senior in each academic area is awarded this honor, based on leadership, scholarship, and aptitude. Selection is made by the department faculty, by academic discipline.

HALL OF FAME

A section of the yearbook is devoted to the Hall of Fame each year. This section honors outstanding members of the senior class. The faculty is asked to nominate any students they feel are worthy of consideration for Hall of Fame. Students receiving three teacher nominations are placed on the final ballot for a faculty vote. The top twenty-five are featured as the Hall of Fame, which is announced when the yearbooks arrive.

NOTABLES

Each year the senior class elects from its members, students whom they consider to be outstanding in various areas such as personality, scholarship, appearance, etc. Any senior with a satisfactory discipline record in the Student Affairs Office is eligible for this honor. The students receiving the greatest number of votes from the senior class are selected.

PANTHERILLA COURT and JEWEL CIRCLE

In the second semester of each year, the Student Council sponsors “Pantherilla”, Plant’s prom. As a part of this function, the Senior and Junior students elect boys and girls to represent them in the Jewel Circle and Court. A ballot will be prepared of the eligible nominees. Juniors will vote for eight boys and eight girls from the Junior class and Seniors will vote for 5 boys and 5 girls from the Senior class. Boys and girls receiving the most votes will constitute the Jewel Circle. The 5 Junior and Senior boys and girls receiving the greatest number of votes from their respective classes will comprise the Pantherilla Court.

PEERS - Panthers Exemplify and Encourage Real Success (Student Mentors)

Gives upperclassmen students an opportunity to guide and encourage other Plant students to reach their full potential. Although upperclassmen students will earn volunteer hours, the main purpose of **PEERS** is to spend some time each week teaching, encouraging and talking with 9th grade students here at Plant about a variety of topics. Mentors will be matched with ONE, TWO or THREE 9th grade students and will be their mentor for the entire school year. Mentors are responsible for meeting with their PEER buddies at least 30 minutes per week before/after school.

PLANT THEATRE COMPANY

The Plant Theatre Department currently offers twelve elective theatre courses in Theatre, Acting, Musical Theatre, Technical Theatre (stagecraft, lighting, sound, etc.) and Costume, Makeup & Props. Plant Theatre also produces 3 or 4 mainstage productions per school year which can include a Fall Production (straight play or musical), a One-Act Competition Piece, a Winter Play or Showcase, and a Spring Musical. We also compete in Individual Events at the District and State levels which can include Performance and Technical Events such as Solo Musical Performance, Ensemble Acting Performance, Scenic Design, Publicity Design, and Playwriting, to name a few. We create performance pieces for several school events during the year including Panther Prowl, Spring Fling and more. In addition to serving as tech staff for our productions, our technical theatre students also work non-theatre events in the auditorium. These are most often meetings, concerts, and awards ceremonies. Auditions for most productions and events are open to the entire student body including the mainstage productions so students are not required to take a theatre class to be in a show. Although, students intent on growing as actors and technicians should strongly consider enrolling in theatre coursework.

DUES AND FEES vary depending on the size and scope of a particular production.

For more information, email Dan Franke - HB Plant Theatre Director/Instructor at daniel.franke@sdhc.k12.fl.us.

INSTRUCTIONAL SUPPORT PERSONNEL

2021-2022

MAIN OFFICE SUITE

Principal	Johnny Bush
Principal's Secretary.....	Eva Frank
Assistant Principal for Curriculum	Kimi Hellenberg
APC Secretary.....	Eric Vance
Assistant Principal for Administration	Lauren Otero
APA Secretary.....	Lizzette Solar Campos
Bookkeeper.....	Donna Kroegel
Data Processor.....	Carole Morales

STUDENT AFFAIRS SUITE

Assistant Principal for Student Affairs – assigned to A-Gn	Erin Mellnick
Assistant Principal for Student Affairs – assigned to Go-O	David Webb
Assistant Principal for Student Affairs – assigned to P-Z	Darryl Givens
SAO Secretary.....	Julie Rosado
SAO Secretary.....	Cassandra Russell
School Nurse.....	Kayla Spilman, RN
School Practical Nurse.....	Stephanie Lopez-Diaz, LPN
School Resource Officer (Room A141).....	TPD Ofc. Stefon Filer

GUIDANCE SUITE

Counselor – assigned to A-CI.....	Jaime Wolford
Counselor – assigned to Cm-Goo.....	Lisa Poirier
Counselor – assigned to Gop-Le.....	Athena Dicus
Counselor – assigned to Lea-Oj.....	Lesley Morter
Counselor – assigned to Ok-Sk.....	Allison Castellano
Counselor – assigned to Sl-Z.....	Randi Litwak, Department Head
Guidance Secretary.....	Lisa Arellano
School Psychologist.....	Jane Adams
Registrar.....	Kathleen Cachon
College Resource Counselor (Room 101).....	Lauren Spinka Mosley
School Social Worker.....	Leland Schardt
School Social Worker.....	Jillian Willis

OTHER SUPPORT PERSONNEL

Media Specialist.....	Matthew Penn
Technology Specialist.....	Argelio Rodriguez
Head Custodian (Room 154).....	Damary Echevarria
Student Nutrition Services Manager.....	Thomas Lee
CTA Senior Representative.....	David Bellis

WHERE TO GO AND WHOM TO SEE

Students in need of Student Services, advice, and general problem solving-are encouraged to discuss any problems they have with teachers, Guidance counselors, Student Council, administrators, friends or anyone else they feel can help. However, NUMBERED contacts listed below should be communicated with in that order.

ACADEMICS:

Academic Advice.....	Counselors and Teachers
Academic Records.....	Registrar
College Information.....	College Resource Room
Career Information.....	Guidance Office and College Resource Room, and Occupational Specialist
Course Content.....	(1) Teacher, (2) Department Head, (3) Assistant Principal for Curriculum
Grades.....	(1) Teacher, (2) Department Head, (3) Assistant Principal for Curriculum
Grade-Point Average.....	Registrar
Occupational Advice.....	Guidance Counselor and Occupational Specialist
Rank-in-Class.....	Registrar
Report Card Correction.....	Registrar
Schedule Changes.....	Guidance Counselor
Student/Teacher Conflict.....	(1) Teacher, (2) Department Head, (3) AP for Curriculum
Transcripts.....	Registrar

ATTENDANCE:

Absences: Reporting.....	Student Affairs Office
Absences: Clearing.....	Student Affairs Office
Absentee Problem.....	(1) AP for Student Affairs, (2) Counselors, (3) School Intervention Specialist
Advance notice of absence.....	Student Affairs Office
Checking in/out of school.....	Student Affairs Office
Class Absences.....	Teacher

DISCIPLINE:

Discipline.....	(1) Teacher, (2) Assistant Principal for Student Affairs
Discipline Referral.....	Assistant Principal for Student Affairs
Discipline Problems.....	Teachers, Coaches, Assistant Principal for Student Affairs and/or other Administrators
Student/Student conflicts.....	Student Council Teacher, Counselor, Coaches, Assistant Principal for Student Affairs and/or other Administrators
Tardiness.....	Teacher, Student Affairs Office (See Tardy Policy, section b, this handbook)
Thefts.....	(1) Teacher (if theft occurred in class or school), (2) Assistant Principal for Student Affairs, (3) School Resource Officer

EXTRA CURRICULAR ACTIVITIES:

- Activities Calendar Assistant Principal of Administration
- Assemblies Assistant Principal of Administration
- Clubs (1) Club President, (2) Sponsor, (3) Assistant Principal of Student Affairs in charge of Clubs
- Panther Prowl Student council and Assistant Principal of Administration
- Pantherilla Student council and Assistant Principal of Administration
- Senior Activities (1) Senior Sponsor(s), (2) Assistant Principal of Administration
- Sports (1) Coach, (2) Assistant Principal of Administration

MISCELLANEOUS:

- Change of address or phone Student Affairs Office
- Driver Education Certificate (verification) Registrar
- Driver License-Attendance Verification Student Affairs Office
- Fees Payments Bookkeeper
- Fees Payments for Media Center Debts Media Center Specialist
- Homework Requests for Long-term Absence Student Affairs Office
- Illness or Injury Report to Student Affairs Office
- Lockers Assistant Principal for Student Affairs
- Lost Books Teacher, Department Head
- Lost and Found Student Affairs Office
- Parking Hangtags Student Affairs Office
- Personal Problems Assistant Principal for Student Affairs, Teachers, Guidance Counselor, Principal, Assistant Principals, friends, etc.
- Visitor Passes Main Office

H. B. Plant High School 2020 – 2021 Uniform Discipline Code (Page 1 of 2)

Offense	First	Second	Third	Subsequent
Activation of False Fire Alarm	EPIC x10, Subject to arrest, Report to SRO, and Subject to Expulsion			
Alcohol/Drug (possession)	Subject to EPIC x10, Subject to arrest, Report to SRO, and Subject to Expulsion			
Assault/Battery	Subject to EPIC x10, Subject to arrest, Report to SRO, and Subject to Expulsion			
Bullying	Subject to ISS/EPIC	Subject to EPIC x10, Report to SRO, Recommend Expulsion		
Bus Referral	Subject to Bus Suspension up to 10 days			
Cheating/Plagiarism	Zero on assignment. Loss of exam exemption. No make-ups. Multiple offenses = include suspensions and loss of all exemptions.			
Computer Misuse	Subject to EPIC up to 10 days			
Defiance/Disobedience/Insubordination/Disrespect	Administrative discretion, subject to EPIC			
Disruptive	Administrative discretion, subject to EPIC up to 10 days			
Dress Code/Hats/Headgear	Warning, Parent informed	Lunch Detention	Detention (morning or afternoon)	Subject to SWD/ISS
Baggy Pants	Warning	Extracurricular Ineligibility, Detention or ISS		Subject to EPIC
Driving Violations	Subject to EPIC up to 10 days Loss of parking privileges			
Electronics Violations (cell, MP3, CD, etc.) *	Confiscated, Referred to Admin	Plus lunch detention	plus Detention (morning or afternoon)	plus SWD (subject to ISS/EPIC)
*Refusal to surrender electronics to a staff member is subject to ISS *Refusal to surrender electronics to an administrator is subject to EPIC x2				
Fighting	Subject to EPIC up to 10 days			
Falsification of Documents	Subject to EPIC up to 5 days			
Hazing	Subject to EPIC up to 10 days			
Leaving Campus w/o	ISS x2	Administrative discretion, subject to EPIC		
Leaving Class w/o permission	Administrative discretion			
Out of Assigned Area	Lunch Detention	Detention (morning or afternoon)	SWD	Subject to ISS

H. B. Plant High School 2020 – 2021 Uniform Discipline Code (Page 2 of 2)

Offense	First	Second	Third	Subsequent
Parking Violations	Warning	SWD	ISSx2 and subject to loss of parking privileges on campus	
Profanity/Obscenity	ISS x2	Administrative discretion, subject to EPIC		
Profanity/Obscenity to an Adult	Administrative discretion, subject to EPIC			
Racial/Ethnic Remarks	Administrative Discretion	Subject to EPIC up to 10 days		
School Disruption	Subject to EPIC x10 (Subject to Expulsion)			
Sexual Harassment (Title IX)	Report filed with Title IX Office, Administrative discretion of consequence, Subject to EPIC x10 (Subject to Expulsion)			
Skipping Class	SWD	ISS	ISS x2	Subject to EPIC
Tobacco/Smoking	ISS x2 plus fine (SRO)	EPIC x3 plus fine	EPIC x5 plus fine	EPIC x10 plus fine
Tardiness	Warning from Teacher	Warning ParentLink Text from Assistant Principal	Student conferenced with each consequence given 4 th Guidance Referral 6 th Lunch Detention 8 th Morning or Afternoon Detention	10 th Saturday Work Detail 12 th ISS x1 (Willful Disobedience) 14 th ISS x2 (Willful Disobedience)
Theft	Subject to EPIC x10, Subject to arrest, Report to SRO, Subject to Expulsion, and subject to restitution			
Threat/Intimidation	Subject to EPIC up to 10 days			
Trash (leaving or throwing trash)	Lunch Detention	Detention (morning or afternoon)	SWD	Subject to ISS
Trespassing	Subject to EPIC x10	Subject to arrest	Report to SRO	
Vandalism/Graffiti	Subject to EPIC x10, Subject to arrest, Report to SRO, Subject to Expulsion, and subject to restitution			
Weapons	Subject to EPIC x10, Subject to arrest, Report to SRO, Subject to Expulsion			
All discipline is subject to administrative discretion and is addressed on an individual basis.				
Acronym Key: EPIC = Education, Prevention, & Intervention Centers ISS = In School Suspension SRO = School Resource Officer SWD = Saturday Work Detail				